



DEPARTMENT OF PERSONNEL
209 East Musser Street, Room 101
Carson City, Nevada 89701-4204
(775) 684-0150
<http://dop.nv.gov>

MEMO PERD #21/06
May 1, 2006

Personnel Commission Agenda
<http://dop.nv.gov/PCAgenda506.pdf>

Meeting of May 12, 2006

LOCATIONS *via videoconferencing*:

Carson City: Legislative Building, Room 4100, 401 South Carson Street
Las Vegas: Grant Sawyer Building, Room 4401, 555 East Washington Avenue

NOTE: Agenda items may be heard in a different order than listed, at the discretion of the Chair.

- I. Call to Order - 9:00 a.m.
- II. *Adoption of Agenda
- III. *Minutes of Previous Meeting
- IV. *Pre-Employment Screening of Controlled Substances
 - A. Positions to be added to the list of classes affecting public safety
 - B. Positions to be removed from the list of classes affecting public safety
- V. *Occupational Group Study Revised Class Specifications
Fiscal Management & Staff Services occupational group
 1. Subgroup: Financial
 - a. Loan Administration Officer

b. Loan Officer

2. Subgroup: Public Information

a. Photographer series

b. Publications Writer

c. Audiovisual Assistant series

VI. *Individual Classification Appeals

A. Debra Thurner, Program Officer III

Division of Insurance, Department of Business & Industry

B. Chris Sanseverino, Computer Network Specialist III

Department of Transportation

VII. *Hearings Officer Selection

Northern
Candidates

Patrick Dolan
Bill Kockenmeister
Jay Short

Northern Alternate
Candidates

Bill Kockenmeister
Jay Short

Southern
Candidates

Daniel Hussey
Jean Sanae Moriki
Ann Elworth Winner

Southern Alternate
Candidates

David Ford
Daniel Hussey
Jean Sanae Moriki
Ann Elworth Winner

VIII. Uncontested Classification Action Report

Posting Notices #03-06 and #04-06

IX. Comments by the General Public

X. Select Date for Next Quarter Meeting

XI. *Adjournment

**Indicates agenda items scheduled to be voted on by the Personnel Commission.*

If anyone has questions or wishes to discuss, in further detail, the items scheduled for this Commission meeting, please contact Shelley Blotter at (775) 684-0119.

We are pleased to make reasonable accommodations for individuals with disabilities who wish to attend this meeting. If special arrangements are necessary, please notify the Department of Personnel in writing at 209 East Musser Street, Room 101, Carson City, Nevada 89701-4204, or call/e-mail Debra Berry at (775) 684-0110, dberry@dop.nv.gov, no less than five working days prior to the meeting.

This notice has been posted on the Department of Personnel's web site at <http://dop.nv.gov/meetings-agendas.html>, and at the following locations:

CARSON CITY

- Blasdel Building
- Legislative Building
- Public Employees Retirement System
- State of Nevada Employees' Association

LAS VEGAS

- Sawyer Building
- Southern Nevada Adult Mental Health Center
- University of Nevada, Las Vegas